

# Where do you film showreel scenes?

We are based in North London and shoot most of our scenes within the North London area. We have external locations in North London that we can use for free.

\*If you wish to provide your own location and this happens to be more than 5 miles drive from our North London base, we will require standard travel costs to be covered.

## Who is my point-of-contact for showreel enquiries?

Once you have enquired, we will be in touch via email to go over what you need, explain our process in more detail and provide the options that are available. There is never any pressure to book anything at this stage - we can work out if what we can offer suits you and if you feel as though we are a good match.

## **How long does showreel filming take?**

Shoot time is 3 hours per scene.

We only shoot 1 scene per day, regardless, so we always make sure that nothing feels rushed.

Sometimes a shoot can take longer if we have sound interruptions or any other external issues outside of our control, so please don't book anything else in immediately after your shoot, just in case!

### What time do we start filming?

Filming usually begins at 10AM.

### How many scenes can be shot in one day?

We shoot up to 1 scene per day to ensure the highest level of quality. We never want to feel like we have to rush off to another shoot.

# Do you write the scenes for me?

Yes. Custom-written showreel scenes are included within our prices and you will work closely with our writer during the whole process. Even if you just need someone to look at at a script that you're providing, it's always good to get a second pair of eyes and perhaps some script editing!

## Can I provide my own scene(s)?

Yes, of course.

We make sure that all scripts fall in line with our guidelines, such as being in the correct format and length. This is extremely important as we will not film anything that runs over 1.5 pages in length.

# Do you find locations for me?

Our prices include support with *sourcing locations and finding options only.* Should a location incur additional costs, this must be covered by the client. For example, *a boxing gym, or library*, may incur an *hourly rate* by the owner of the location. This is to be expected for specialist locations - however we will always try to source the best offer.

We can help source any locations that you need for your scene if your scene can be shot externally in our North London locations. For external scenes, we recommend not making your scene location specific - this is so that if we need to change the location on the day (due to weather, for example), the scene will still work in the new location.

## Do you film period scenes?

Yes, we do. You'll see a few of our recent period drama scenes under the 'Showreels' section on our website.

# Do you provide costumes?

**No**, we don't provide costumes. You will be required to provide your clothing/costumes that are appropriate to the scene. We can recommend places for costume hire.

## Do you provide props?

**No**. All props would be provided by the actors in the scene.

#### How many actors can I have in one scene?

You can have a maximum of 2 actors per scene. If you want to provide your own background artists for added production value, you are welcome to.

## Do you provide a make up artist?

No. If you need a make up artist to be with you on the day of the shoot, you would need to arrange this. We can provide recommendations for make up artists.

# Are you able to provide other actors for me?

We recommend working with someone that you trust and have the opportunity to work with before the shoot. This way much of the ground work (such as the of running lines and understanding the scene/character intentions) has been done. We will, of course, do

more work on this during the filming day, but it is often easier to rehearse before your shoot date with an actor that you know well. It is also possible to split any costs with an actor who wants to do a scene with you.

If you require a scene partner for your scene, we can support you with this.

# Do you film in the rain/poor weather?

**No.** If it is forecasted to rain on the day of your shoot, we will inform you the day before and reschedule at the earliest convenience. Shooting in the rain is never pleasant for anyone and makes the shoot very rushed. It's also problematic for equipment - the last thing we want is for something to malfunction and to have to call off the shoot altogether.

# **Are editing changes included?**

**No.** Once you have filmed your scene, you will receive the final finished edit within 14 working days.

Showreel editing is based on several factors, including but not limited to lighting, continuity, focus, audio and performance - all of these things are taken into careful consideration when creating your edit and each frame and cut will have been chosen for any of the reasons listed above.

If you would still like a change in the edit, a re-editing fee of £50 will be charged - **only if** the changes can be applied.

# How long after filming does it take to edit the scenes?

After filming, there is a usually a 14 working day turn-around on the final edited scene(s). This can take longer during very busy periods.

### Can I be involved in the editing process?

No. Once your scene is shot, you will receive the final edit of your scene within 14 days.

### Do you edit my scene(s) into a full showreel.

We shoot original, bespoke scenes from scratch for showreels. A showreel edit is not included in the price, however we do offer this for an additional £150 if you require everything being put together into a full showreel.

# Are you able to provide the RUSHES (original footage) that we shoot?

No. We don't provide rushes or any RAW material. Please do not ask us for this.

### How do you send over the scenes and what format are they in?

Your scene(s) are sent over to you via WeTransfer so that you can then upload to casting websites, such as Spotlight and Mandy etc. If you require a lower-res smaller file sized version, this can also be provided. They are sent in **.mov** format.

## Do you require a deposit?

Yes. We take a £100 deposit to secure your booking and your date. If you are filming on more than one day, this will require two deposit fees.

This deposit gets taken off your total amount on the final invoice.

## Can I change my filming date?

Yes, you are able to change your date **once**. See the next question below for details.

# What is the cancellation policy?

The deposit is non re-fundable.

If you wish to change your date after you have booked, you are able to do so **once** - please give us a minimum of 2 week's notice to do so.

If you change your filming date more than once, an admin fee of £100 will apply to cover the costs of a lost day of filming, as it is very difficult to book in another client within the 2-week time period. Filming must be completed within 8 months of paying the deposit.

We recommend letting your agent know about your filming day and booking it off so that you don't have a last-minute audition on the same day, or alternatively aim to book on a weekend.

## How do I pay for my showreel?

Payments are made via online bank transfer.

We will send you **two invoices** from self-tape.co.uk:

- 1. The deposit when making the booking, which must be paid within 48 hours to secure the shoot date.
- 2. The remaining balance after the booking is secured, which must be paid within 48 hours before the shoot date.

#### How long are my scenes stored on file for?

All finished scenes (completed edits) are kept on record. We do not keep rushes/RAW files after final delivery.

If you have any questions that have not been answered here, please don't hesitate to get in touch!

#### TERMS AND CONDITIONS

- www.self-tape.co.uk owns the 100% video copyright of all filmed-from-scratch showreel scenes.
- Shot-from-scratch scenes must only be used for showreel purposes. They must not be submitted under film festivals, given alternate titles and used as Spotlight credits or anything similar.
- No rushes or un-edited files will be provided to the client under any circumstances. Clients will be provided with a finalised, finished edit that has been edited to completion.
- Showreel deposits are non-refundable. The payment secures your filming date.
- You may change your date ONCE in the lead up to filming, however you must provide 2 weeks notice before
  your filming date. If you change your filming date for a second time, an administrative fee of £100 will apply to
  cover the costs of rescheduling actors, locations, equipment rental and the loss of a filming day for our team.
- This deposit covers the work that goes into the pre-production elements, including but not limited to the loss of a filming day for self-tape.co.uk.
- Cancelling your booking within the 48 hours prior to your filming date will result in a loss of your deposit.
- Filming must be completed within 6 months of paying the deposit.
- Congestion Zone charges will be applied to any final invoice for scenes that require filming within Central London Congestion Zone.
- After your completed scene(s) have been sent, any re-editing requests would be priced at £50 per scene.
   Editing is not a back and forth collaboration. Shots are chosen for many reasons although performance will always be our priority.
- Scenes will be filmed by Will Austin or another member of the self-tape.co.uk team.
- We reserve the right to withhold a deposit.
- We reserve the right, if needed, to postpone a shoot or booking for any reason. Any cancelled shoot will be rescheduled at the earliest convenience of the client.
- Full payment for showreel filming must be paid 48 hours before the day of the shoot.
- We aim to send out finished showreel scenes within 14 working days, however, this may take longer during busier periods. A 24 hour turn-around service is available for an additional £100.
- Rushes and raw camera files are kept for no longer than 2 months after delivery of the finished showreel scene
  has been received. We will not hold onto the footage for any longer than this period.
- Showreels scenes are £425 [per scene] or £215.50 when shared with a friend Breakdown of costs:

Deposit: £110 [to Will Austin at Self-Tape.co.uk to secure the booking and date]

Script: 40 [to Sarah at DaybyDay Productions]

Final payment: £275: [To Will Austin or one of our trusted partners to complete filming and editing]

TOTAL: £425

#### **Additional costs:**

- 1. We travel by car to all locations to haul kit and equipment. If any location requires parking costs over £5, this will be invoiced after the shoot date to the client.
- 2. Travel outside of London will incur an additional charge starting at £50.
- 3. Some locations require a rental fee. Depending on where you would like your shoot location to be, there may be a charge. We will always do everything we can to secure locations for free or at the lowest possible cost, however locations such as cafés, bars, pubs or offices may incur additional fees.